



Waterbeach Community Primary School

Learning - Laughter - Friendship

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Dear Parents and Carers

Over the last few years many of our parents and carers have been successfully using SIMS Pay (formerly known as Agora) to make payments to the school for meals, trips and bags online with a debit or credit card.

We would now like to extend this further to become a cashless school and from the start of the autumn term the school office will no longer be able to accept payments by cash or cheque.

There are a number of benefits to the school becoming cashless. In the short term this will reduce the risk of covid contamination as fewer parents will need to visit the school office and staff will not have to handle cash brought in from homes. In the longer term this is a much more secure, safer and efficient way for the school to collect and record payments. Parents and carers will be able to make payments at any time and will be able to check their child's school meal balance online.

During the first week of the summer holiday an activation code will be e-mailed to all primary contacts who do not currently have a SIMS Pay account. You will receive a separate activation code for each child, but once your account is set up you will be able to see all your children under one SIMS Pay account.

The SIMS Pay website can be accessed at <https://www.sims-pay.co.uk/Home>. Click on 'Register' in the top right of the page, and then 'Activate Account' at the bottom of the page. Please ensure you use the e-mail address which the activation code was sent to and use the code before the expiry date.

If you have any questions, are having trouble activating your account, or would like an activation code for a different parent/carer then please contact myself at finance@waterbeach.cambs.sch.uk and I will try to resolve your issues. Please be aware it may take me a few days to respond to your e-mail.

I apologise for the short notice of the move to become a cashless school. Whilst we would have liked to have had a longer transition period, the current coronavirus situation means we need to get SIMS Pay rolled out to all families as soon as we can.

I would like to thank you in advance for your co-operation in this matter which will help the school office enormously.

Kind Regards

Liz Bowen
Finance and HR Manager

Our school will encourage each child to grow into a happy, confident individual, thriving in a supportive community where each is inspired to learn and discover through a kaleidoscope of opportunities, with space to imagine and to create.