



WATERBEACH COMMUNITY PRIMARY SCHOOL

VIRTUAL MEETING OF THE CHILDREN'S COMMITTEE

Wednesday 15th SEPTEMBER 2021 at 6.30 pm

MINUTES

Governors present: Patty Congedo (PC); Jane Green (JG, Head); Lisa Wakley Davies (LWD, CHAIR); Kasia Piwnicka (KP)

Also Present:

Helen Andrews (HA, CamClerk)

Agenda Item	
1.	<p>Welcome & Apologies LWD welcomed all to the meeting. Apologies were received and accepted from Martin Brown and Jessica Lechner.</p>
2.	<p>Declaration of Interests in Items on the Agenda: No declaration of interests in items on the agenda were declared.</p>
3.	<p>Minutes of Previous Children's Committee Meeting, 7th July 2021 The minutes of the Children's Committee meeting, dated 7th July 2021, were submitted, and will be signed by the Chair as soon as C-19 pandemic restrictions permit.</p>
4.	<p>Matters arising and actions There were no matters arising from the previous meeting, dated 7th July 2021. Actions recorded from the previous meeting were discussed: 8.1 LWD will catchup with CC with regards updating the RSE Policy at their next Link Meeting. All other actions were recorded as completed.</p>
5.	<p>Nomination from KP to join the Children's Committee (as per an action from the last FGB meeting) Governors considered the self-nomination from KP to become a member of the Children's Committee from 7th July 2021. Ratification: Governors unanimously appointed KP a member of the Children's Committee from 7th July 2021.</p>
6	<p>6.1 Approve Committee Membership Membership of the Children's Committee was acknowledged and approved as the following: MB – Chair, Children's Committee</p>

Signed: ...(MB).....

Dated:24th Nov 2021.....



	<p>LWD – Vice-Chair, Children’s Committee PC JL JG KP</p> <p>The Committee was advised that PG has confirmed her resignation as a governor from 1st September 2021. A discussion took place around the procedure for appointing a LA Governor, led by the Clerk.</p> <p>6.2 Approve Terms of Reference for Children’s Committee 2021-2022 A proposed drafted Terms of Reference for the Children’s Committee was circulated to governors for review ahead of the meeting.</p> <p>A governor pointed out that the ToR should reflect the appointment of the Chair and Vice-Chair of the Children’s Committee taking place at the Summer 2 FGB meeting, not the first Autumn term meeting as it currently states.</p> <p>Ratification: Pending the minor amendment detailed above, members of the Committee unanimously approved the Children’s Committee Terms of Reference 2021-2022.</p>
7.	<p>Review SDP Priorities & Action Plans for 2021-2022 It was noted during the meeting that the HTPM panel defines the priorities for the School Development Plan. JG has re-written the SDP over the summer holidays, which now incorporates a three-year strategic view to include priorities that may extend beyond an academic year. JG advised that the current version is being reviewed by the Senior Leadership Team. It will be circulated to governors as soon as possible.</p> <p>JG advised governors, pending on the outcome of the next HTPM Panel meeting, priorities will include: C-19 Catch-up and the National Tutoring Programme Vocabulary Reading Updating the maths curriculum PP Cohort and other actions from the previous year’s SDP with a community focus</p> <p>Challenge: A governor asked for reassurance that the HTPM Panel would not veer off the priorities already identified by JG very much. JG could not be 100% sure but reassured governors that she did not anticipate any change from the priorities shared at this meeting.</p>



	<p>Challenge: A governor asked if the SDP was published on the school website. JG confirmed that the SDP was usually published under the governance page of the school website.</p> <p>JG advised that the School Evaluation Form was also in the process of being updated. SLT are currently providing their input. JG hopes to share the SEF with governors as soon as possible.</p> <p>Challenge: A governor asked how the children were settling in to school. JG advised governors that the children have settled in well; teachers have received some nice comments from parents. Parents are really engaged currently, there has been a lot of parental support concerning the children's sponsored challenge. JG confirmed that a lot of fundraising had been made.</p> <p>Governors unanimously gave their thanks and appreciation for the efforts of the children and the support of their families in relation to the sponsored challenge over the summer holidays.</p> <p>Challenge: A governor asked how the Foundation Stage were doing. JG reported that the Stay and Play was successful last week. She advised that there are some children within the cohort with identified SEN. Overall, the children are excited to be starting school. JG anticipates some individuals will have a few challenges once the "honeymoon phase" passes.</p> <p>Challenge: A governor asked if the school had all the resources it needs to support the Foundation Stage during this transition. JG confirmed that the school is short of TAs for this area. One TA has been recruited for a 1:1 position for a child with an EHCP, another TA has been recruited for additional support. JG confirmed that an advert for another TA position has recently been advertised. There are 87 children in the Foundation Stage cohort, currently they are only attending school for half days.</p> <p>The committee were advised that the Foundation Stage Leader has been in touch with the local nursery to advise them that the children are all settling in well. The Nursey is also receiving positive feedback about the school's transition arrangements for this year's Foundation Stage cohort.</p> <p>The Chair thanked JG for her update and response to governor challenge.</p>
8.	<p>8.1 Discuss Committee Priorities for 2021-2022 A copy of the proposed Committee Priorities for the academic year was circulated ahead of the meeting for review.</p> <p>Ratification: Members of the Committee unanimously approved the Committee Priorities for 2021-2022.</p>

Signed: ...(MB).....

Dated:24th Nov 2021.....



	<p>8.2 Review Children’s Committee Calendar 2021-2022 A drafted copy of the Children’s Committee Annual Calendar was circulated for review by governors ahead of the meeting.</p> <p>Ratification: Members of the Committee unanimously approved the Committee Calendar for 2021-2022.</p> <p>Action: Clerk to add the policies delegated to the Children’s Committee within the Children’s Committee Calendar.</p>
9.	<p>Confirm Link Governor Areas of Oversight Members of the Committee felt that this was approved at the FGB meeting held on 14th July 2021.</p> <p>Action: Clerk will arrange for the school website to be updated with Governor Link appointments for 2021-2022.</p>
10.	<p>Set Deadline Date for Link Governor Visit Scheduling Link Governors felt that staff needed more time than ½ term to measure impact in their areas. It was agreed that reports would be made available for review by the next Children’s Committee meeting on 24th November 2021. A discussion took place on both types of monitoring that can be completed by governors. The Clerk explained the difference between formal and informal monitoring.</p>
11.	<p>PPF Update (SI) The PPF Link advised the Committee that there had not been enough time to contact the SENCo since the start of the new academic year. She will provide an update at the next Children’s Committee meeting.</p> <p>JG confirmed that trips to Graffham Water (Yr 5) and the Isle of Wight (Yr 6) had been booked. For those children that fall into the PP cohort, the PPF will subsidise the associated costs to provide them with the opportunity of a school trip this year.</p> <p>Challenge: A governor asked if school leaders were planning to conduct another assessment of progress for the PP cohort. JG explained that the usual schedule of assessment would apply this year, this also includes time for the children to settle in before assessments take place.</p>
12.	<p>Policy Review (SI) There were no policies for review at this meeting.</p>

Signed: ...(MB).....

Dated:24th Nov 2021.....



	Governors were advised that the Child Protection & Safeguarding Policy would be reviewed at the FGB meeting on 13 th October 2021.
13.	<p>Safeguarding</p> <p>JG advised governors that school leaders plan to undertake their own monitoring of the Single Central Record in due course. Conclusions of this will be shared with governors when it becomes available.</p> <p>JG reported that several children have been identified as requiring intervention from Social Care in different forms.</p> <p>The revised Child Protection & Safeguarding Policy will link to KCSIE 2021, updates will be highlighted in blue for governor consideration.</p>
14.	<p>Any Other Business</p> <p>There were no strategic items of any other business raised at the meeting.</p> <p>There being no further business, the meeting closed at 7.20pm.</p>
	<p>Date and time of next meeting</p> <p>The next Children’s Committee meeting will be on 24th November 2021 at 6.30pm. This is likely to be a virtual meeting, to be confirmed nearer the time.</p>

Actions from the meeting, 15th September 2021

	Action	Owner	Deadline
8.2	Clerk to add the policies delegated to the Children’s Committee within the Children’s Committee Calendar	Clerk	Nov 2021
9.0	Clerk will arrange for the school website to be updated with Governor Link appointments for 2021-2022 Completed	Clerk	ASAP

Signed: ...(MB).....

Dated:24th Nov 2021.....